

Continued

25 SEP 1980

MEMORANDUM FOR: Comptroller
Director of Finance

AT
FROM:
Acting Director of Logistics

SUBJECT: Recording of Obligations under Letter Contracts

1. The purpose of this memorandum is to request your concurrence to obligate the total funds available under two proposed letter contracts. Pertinent information on the two proposed letter contracts is as follows:

Contractor	Delta Data Systems	General Electric
Item	Enhancements to Delta Data 7260 Terminal	Systems Engineering for NDS
Total FY-1980 Funds	\$260,500	\$597,500
Funds Required to Date of Definitization	\$25,000	\$75,000

2. Under ordinary circumstances we would only obligate the amount of funds necessary to cover the contractor's funding requirements to the target date for the definitization of the letter contract. However, this would mean that the balance of the FY-1980 funds would not be available for obligation after September 1980. We believe that under these circumstances it would be appropriate to obligate the full amount available.



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